

January APEHP New and Renewal Business Update

Due to the high demand for enrollment into the Affiliated Physicians & Employers Health Plan, our New and Renewal business processing is experiencing a 15-20 day turnaround time.

To minimize further delays please review the following reminders:

- Cut off for January new business submissions is January 15. Paperwork must be in house and complete by end of business that day. No exceptions
- For those who have access to the Jet system, you can perform the following functions which will expedite your deliverables to your clients
 - Process Renewals
 - Add members
 - Terminate members
 - Make demographic changes
- For those who enrolled after the effective date or made roster changes after the billing cycle, your credit/debit will reflect on your February invoice.

OTHER REMINDERS

Jet Insure Webinars

Jet Insure webinars are held weekly, on Wednesdays at 3pm EST for brokers. If you are not utilizing Jet Insure and are the BOR on any active cases, please register for a training webinar. Please send your RSVP to PortalAssistance@concordmgt.com and be sure to include your broker appointment paperwork.

- Log-in @ 3pm EST on Wednesdays
<https://meetings.ringcentral.com/j/1489440215>
- Dial: +1 (773) 231 9226 and enter meeting ID: 148 944 0215

As always, we thank you for being a valued partner and your patience as we work through the high demand for the health plan.

Employer Reporting- 1094 and 1095 Forms

The distribution of the forms has begun. We anticipate this will be completed no later than Feb 2nd. If your group has not received their forms by Feb 5th, please contact us at 1-833-MEWANOW (833-639-2669).

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Please remember:

- Large Groups, with 51+ employees- We are sending a spreadsheet of data that will provide employee and dependent coverage dates and demographics.
- Small Groups, with 50 or less employees- We are sending completed forms 1094-B and 1095-B.

Important Note Regarding Filing Deadlines

- Distribute 1095-B or 1095-C to Employees: March 2, 2018
- File on Paper with IRS: February 28, 2018
- File Electronically with IRS: April 2, 2018

* Taxpayers can prepare and file their returns using other information about their health coverage. They do not have to wait for Forms 1095-B or 1095-C to file.

NJ Opioid Reform effective January 1, 2018

The Plan covers NJ Opioid Reform effective January 1, 2018. Utilization Review- for the first 180 days per plan year, coverage of inpatient and outpatient treatment of substance use disorder shall be provided when determined medically necessary by the covered person's physician, psychologist or psychiatrist without the imposition of any prior authorization or other prospective utilization management requirements. Coverage for the first 28 days of an inpatient stay during each plan year shall be provided without any retrospective review or concurrent review of medical necessity, and medical necessity shall be as determined by the covered person's physician. The benefits for days 29 and thereafter or inpatient care shall be subject to concurrent review. If you have any questions, please call Customer Service at 1-888-670-8135.

Sincerely,

Rob Saphow

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**Affiliated Physicians &
Employers Health Plan**

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